

Regular Council Meeting
August 13, 2009

Present: Mayor Keith Vradenburg

Council Members present: Lalla Przespolewski
Tom Martin
Joy Draper
Joseph Stegeman

Council Members absent with excused absence: Jackie Shelton

Staff: Bob Whitehall, Public Works Director; Karen Sweeney, City Clerk-Treas.;
Susan Driver, Community Development Director

Contract Staff: Pete Weber, Hammond Collier Wade & Livingstone.

Guests: Curt Varner - Chelan County Sheriff's Deputy; Joe and Judy Bell, Tree Board;
Bob Sweeney; Lanae Stegeman, Jim Caldwell - Forsgren & Associates; Les Bowen -
Chelan Mirror.

1. **Call to Order:** Mayor Vradenburg called the meeting to order at 7:00 p.m.
Established a quorum.

2. **Consent agenda:**

**MOTION #1: Council Member Joy Draper moved Council Member
Tom Martin seconded to approve consent agenda as follows:**

- A. Regular Meeting Minutes of July 9, 2009
- B. Approval-Payroll Warrants #09-14-Warrants #6844-6870 /7-31-09 /\$45,439.38
- C. Approval-Payable Warrants #09-15-Warrants #16714-16758 /8-13-09/ \$172,502.67
- D. Outlay #28 - \$71,995.51 Construction and Engineering Management for grant funds.

**MOTION #1 Council Member Joy Draper moved Council Member Tom Martin
seconded to approve the Consent agenda as presented.**

ALL YEA. MOTION PASSED.

3. **Ordinance 694 amending Ordinance 692** pertaining to the Bond Reserve Note for the Sewer Project. Mayor Vradenburg asked if there were any questions regarding the Ordinance amendments. Mayor Vradenburg read paragraph 1 of the Ordinance and asked again if there were any questions, there being none he asked if there was a motion to adopt Ordinance 694.

**MOTION #2 Council Member Joy Draper moved Council Member Lalla Przespolewski
seconded to adopt Ordinance 694 amending Ordinance 692 pertaining to the Sewer
Revenue Bonds and Note.**

ALL YEA. MOTION PASSED.

4. **REPORTS:**

K. **Chelan County Deputy Curt Varner** briefly discussed calls he had responded to in Entiat recently. Deputy Varner stated that the Sheriff's Department is down 8 Deputies at this time from last year. Deputy Varner stated the Department would not have 3 School Resource Officers this year as in the past, but Chelan would have one because the City of Chelan pays for that specifically as one of their positions. Mayor Vradenburg stated the City of Entiat pays for 4/10 of an Officers time in Entiat per day. Deputy Varner stated there are less Deputies on the street and it takes longer to respond to calls because they are spread so thin for coverage. They are responding to crimes against a person these take priority. Property damage calls referred to as cold scene calls are lower priority and not responded to immediately. The

Deputies are trying to do the best they can with honoring the City Contracts, but are having trouble getting to the outlying areas. Deputy Varner said he didn't remember the last time he was up Stayman Flats road and he doesn't believe he has been above Crum Canyon in 2 months, since January he has been to 25 Mile Creek twice both of those were for an accident, and he doesn't know how long since he was to Wells Dam and that is his beat. He stated they no longer have regular Marine patrol. Deputy Varner stated they have been ordered they can not go into a domestic dispute until the second Deputy arrives which can take 10 to 15 minutes for response time. They have been told next year they should expect another 3% decrease which will result in fewer Officers on the road than there is currently. Mayor Vradenburg and the Council Members Thanked Deputy Varner for staying late to come to the Council meeting.

A. Engineer Report: Pete Weber Hammond Collier Wade and Livingstone: Presented a packet for application to Public Works Trust Fund money and recommended the City not apply as the criteria are stringent and the City would not score high enough to receive funds. After doing a quick and dirty analysis it appears to be for low employment Counties. This could have been for the Marina, but there are too many things the City would have to have in place in order to be eligible infrastructure roads etc. Applications are due September 8. Mr. Weber doesn't believe it would be worth the effort to apply the criteria is so tilted against the City of Entiat. Mr. Weber stated that the Sewer project is still finishing the punch list and that will be going on for a while. Mr. Weber also stated that the street project is down to some stripping being done and the punch list being finished.

C. Community Development Director Susan Driver asked the Council to pay particular notice to the letter to the City Mayors of the Cities involved with the Shoreline Master Plan update and on her report concerning the letter. Mayor Vradenburg noted the Council should look at item #3 of the report the budget it was supposed to be fully funded and it obviously is not. Susan Driver stated that they were approached by some of the Cities from Douglas County that were involved in Douglas counties Shoreline Plan and given a heads up on some of their problems. Funding was one of their big problems; theirs was supposed to be fully funded and was not. In the 3rd phase the small cities ended up hiring a consultant and paying for those themselves. Susan stated that is where we are at in the plan now and the County is saying there is no money. Pete Weber asked if there is a Consultant working on it? Susan answered yes there is, they are Waterford Group and Jones & Stokes. Pete asked are they working for both Counties or just Chelan, Susan replied just Chelan that Douglas Counties Plan is finished and they are in the adoption process they are about a year ahead of Chelan County. Mayor Vradenburg asked if there were any other questions for Community Development Director Driver. There were none. Other reports see attached.

B. Public Works report: Bob Whitehall Public Works Director stated that the Sewer Project was 99% complete as Pete stated they are finishing up the punch list. The UV bulbs' keeping going out and Siemens' has to come back again to fix that problem. Mr. Whitehall reported that the sludge is at the Compost Pit and is ready to start turning the sludge and shredded material but having to wait on the permitting with DOE; it was to have been done but they hadn't gotten to it so he is now working on it; hoping to have the permitting done by next week sometime. Once they start turning the pile the public can not be in the pit. Bob stated that they will start enforcing only certain times of dumping shred material because of receiving pipe, rocks and other things that will destroy the shredder. Bob stated the last couple of weeks have been really busy. Bob reported that Mark Abhold who works in the Public Works Department had back surgery recently and will be off for approximately six weeks so Mike Herdt is trying to pick the extra work. Mayor Vradenburg asked if there were any questions for Public Works Director Bob Whitehall. There were none.

D. **Park Board:** see attached minutes.

E. **Tree Board:** on summer break. Tree Board Chairman Joe Bell stated that Judy Bell had filled out a private grant application, Susan Driver had tweaked it and Julia Huselton had signed and sent it in. The grant will be for the new yet to be named ABBY DABBY Park. Susan Driver stated it was a private grant, so there are no federal reporting guidelines.

Mayor Vradenburg stated the Tree Board will be getting more active as Park renovations begin.

F. **Economic Development Board:** see attached reports.

G. **Building Inspector:** see attached report. Mayor Vradenburg stated building is slow.

H. **Finance & Administration:** see attached reports. Mayor Vradenburg stated that the City is having the audit at this time. Clerk Sweeney reported that a date for the closing on the loan and revenue bonds for the sewer project is August 27th. Clerk Sweeney asked Council for pre-approval to issue a warrant to Cashmere Valley Bank for the final interest payment at closing on the 27th of August. Council Member Przespolewski asked how the Audit was going and Clerk Sweeney said it was going fine.

MOTION #3 Council Member Joy Draper moved Council Member Lalla Przespolewski seconded to approve issuance of warrant for the interest due to Cashmere Valley Bank for the interim financing at closing on the USDA loan for the sewer project.

ALL YEA. MOTION PASSED.

I. **Mayor Vradenburg report:** see attached.

Mayor Vradenburg noted that he and Bob had been to a number of meetings with the PUD.

Mayor Vradenburg asked the Council if September 17th would work for a workshop to discuss next year's budget, everyone agreed that would work. The workshop will begin at 6pm. Clerk Sweeney stated she would bring dinner for the council and mayor so they could begin earlier.

5. **New Business:**

A. Grievance Procedure for Grant Applications. The Mayor presented a sample grievance procedure and offered his and the Community Development Directors recommendations for adapting this procedure for Entiat.

The procedure will be:

1. Submit complaints in writing to the Mayor for resolution. A record of the complaints and action taken will be maintained. A decision by the Mayor will be rendered within 15 working days.

2. If the Complaint cannot be resolved to your satisfaction by the Mayor, The complaint will be heard and discussed by the City Council of the City of Entiat at an open public meeting, the next regularly scheduled City Council Meeting. A written decision will be made within 30 working days. The decision of the City Council will be a majority vote and is the final decision.

3. A record of action taken on each complaint will be maintained as a part of the records or minutes at each level of the grievance process.

MOTION #4 Council Member Tom Martin moved Council Member Lalla Przespolewski seconded to adopt grievance procedure as adapted for the City of Entiat.

ALL YEA. MOTION PASSED.

Mayor Vradenburg presented the City Council with a list of improvement dollars that Chelan County PUD will be spending in and for the City of Entiat and surrounding area according to their license agreement with FERC. Entiat Park \$6.749 million, Entiatqua Trail \$1.349 million, Lincoln Rock/Daroga \$6.749 million, Lincoln Rock Trail \$562,000.

6. **OLD BUSINESS:** None

7. VISITORS/LAST MINUTE ADDITIONS: None

8. EXECUTIVE SESSION: None

9. ADJOURN: Mayor Keith Vradenburg adjourned the meeting at 8:10 pm

Karen M. Sweeney, CMC
Clerk-Treasurer

Keith Vradenburg
Mayor