

REGULAR COUNCIL MEETING  
January 10, 2008

**Present:** **Mayor Keith Vradenburg**  
**Council Members:** Lalla Przespolewski  
Tom Martin  
Joy Draper  
Joe Stegeman  
**Absent:** Jackie Shelton  
**Staff:** Robert Whitehall, PW Director; Karen Sweeney, City Clerk-Treasurer;  
Carol McLester, Deputy Clerk-Treasurer; Susan Driver, City Planner  
**Consultants:** Larry Cordes, HCWL Engineers  
**Guests:** Joe Bell, Judy Bell, Lanea Stegeman, John Huselton, Jackie  
Blanchfield,

**1. CALL TO ORDER:** Mayor Vradenburg called the meeting to order at 7:00 pm.  
**ESTABLISHED A QUORUM**

**2. CONSENT AGENDA:**

**MOTION #1: Council Member Tom Martin moved and Council Member Joe Stegeman seconded that the consent agenda be approved as follows:**

- A. Regular meeting minutes of December 13, 2007**
- B. Approval – P/R Warrants #07-24 Warrants #6331- 6352**
- C. Approval of Payable Warrants#07-25 Warrants #15742-15715787**

Voided Warrants #6329-6330 and Warrants 15784-15785

**ALL YEA. MOTION PASSED.**

**3. Reports:**

**A. Engineer:**

**Larry Cordes:**

Larry Cordes stated he had been contacted by Matt Burgey with questions about the proposed development that he is working on. Larry also had a call from Oakwood Homes with questions concerning their proposed development. Both were about City Standards. Larry requested the Council's approval on updating the City's Standard Plan Guide Book. Larry presented an estimate on what the cost would be.

**MOTION #2: Council Member Lalla Przespolewski moved and Council Member Joy Draper seconded that the City approve to accept the request made by Hammond, Collier Wade and Livingstone to update the City of Entiat Standard Plan guide book.**

**ALL YEA. MOTION PASSED**

**B. Maintenance:**

**Bob Whitehall:**

Bob explained to the Council that the documents concerning the conversion of irrigation water rights to the City for domestic water rights is complete and ready to go the Conservancy Board for their approval and then to the Department of Ecology for their approval. Bob felt that it should be no problem as Ecology has been working with the water rights group in completing the documentation.

Bob stated that the Public Works crew, have been working hard trying to keep up with the snow removal and have worked long hours to accomplish that task. Mayor Vradenburg complimented the efforts of the Public Works crew for a lot of hard work and a job well done.

**C. Planner/Planning Commission: Planner Report and PC Meeting Minutes December 27, 2007:**

**Written Report Attached**

Susan Driver handed the Council a timeline and year and a half long list of work that the Planning Commission must accomplish and ask the Council for their support and also their help. Susan stated that it is a very aggressive list to accomplish but to utilize the grant received for waterfront planning it is necessary and also to accomplish the Comp Plan, Zoning code and Zoning Map amendments to be made this year. Susan added that if anyone would like to see changes in the Comp Plan Zoning Code or Zoning Map they must submit those requests before the February meeting so the Planning Commission can present them to Council at their March meeting for their approval to go forward.

**D. Park Board: No report.** Mayor Vradenburg stated he had met with the Park Board on Tuesday Jan. 8, 2008 and discussed the direction that he would like to see them go, proposing a joint meeting with the Tree Board and PUD park officials for a tour of some of the facilities for ideas for our parks and tree board projects.

**E. Tree Board: Written report submitted.**

Joe Bell Chairman of the Tree Board requested a meeting with the Mayor for January 17, 2008 at 1pm. Joe also stated that the Tree board would be submitting a report for projects accomplished in 2007 in February to the Council.

**F. Building Inspector: Written report submitted. The report was a list of all of the building permits issued in 2007.**

**G. Finance & Administration: Written report submitted**

Karen Sweeney reported that Mayor Vradenburg, Karen Smith, Carol McLester and herself had met with Ron Olsen from Cashmere Valley Bank to discuss combining the 3 loans for the Sewer Treatment Plant upgrade. The combined loan will be in the amount of \$3,893,000.00 at an interest rate of 3.99% which is 55% of the prime rate of interest. This loan is an interim loan until the USDA/RD loans are signed. Karen also reported that the 3<sup>rd</sup> loan approved by USDA/RD was for \$1, 050,000.00 with a Grant of \$450,000.00. The Grant was larger than anticipated and therefore the loan portion was smaller.

**H. Council:**

Tom Martin stated that he, Mayor Vradenburg, Council Members Joy Draper and Joe Stegeman would be going to AWC training for new Mayors & Council Members in Spokane this weekend for all day training.

**I. Mayor:**

Mayor Vradenburg informed the council and audience that the land exchange agreement between the City and Chelan County PUD would be formally signed January 28, 2008.

Mayor Vradenburg asked the Council to voluntarily sign up on the Committee assignment sheet to allow more council participation in meetings with other entities. The mayor also stated he is forming a new group of past Mayors to meet quarterly to talk about their experiences in City operations in the past.

Mayor Vradenburg and Bob Whitehall City Public Works Director offered to take all Council Members and any citizens on a tour of the City facilities and the new developments.

#### **4. Old Business:**

##### **A. Review 2008 Legal Services Contract:**

City Clerk Karen Sweeney stated she had reviewed all of the contracts with Johnson, Gaukroger, Drewlow and Woolett, P.S. from 1994 to current and they were the same other than change in rate per hour, when the rates were increased.

**Motion #3 Council Member Joy Draper moved and Council Member Joe Stegeman seconded to accept the 2008 Legal Services contract with Johnson, Gaukroger, Drewlow and Woolett, P.S.**

**ALL YEA. MOTION PASSED**

##### **B. Review Bids for Cleaning of City Council Chambers:**

Clerk Sweeney asked the council if they wanted to continue with the current cleaning business or would choose to accept the bid from either of the other two bids. Council asked if staff was satisfied with the cleaning, staff stated no problems. Discussion followed concerning cleaning of carpets making note none of the bids included carpet cleaning. Council Member Joe Stegeman stated he had done carpet cleaning and would volunteer to do that.

**Motion #4 Council Member Lalla Przespolewski moved and Council Member Joy Draper seconded that the City continue contracting with Ame's Cleaning the current contractor.**

**ALL YEA. MOTION PASSED**

#### **5. New Business:**

##### **A. Resolution #328: Authorizing the Mayor to sign the USDA/RD Utilities Service, Waste System Agreement for Loan funds in the amount of \$1,050,000.00.**

Clerk Sweeney stated that there are 3 documents included in this resolution. Council asked if they needed to act on each one individually, Clerk Sweeney asked them to act on each one.

**Motion #5 Council Member Lalla Przespolewski moved and Council Member Joy Draper seconded to approve the Mayor signing City Resolution #328.**

**ALL YEA. MOTION PASSED**

**Motion #6 Council Member Przespolewski moved and Council Member Joe Stegeman seconded to approve the Mayor to sign the USDA/RD Resolution.**

**ALL YEA. MOTION PASSED**

**Motion #7 Council Member Lalla Przespolewski moved and Council Member Joy Draper seconded to approve the Mayor to sign the Water Waste System Grant document.**

**ALL YEA. MOTION PASSED**

##### **B. Bids on replacement of window in City Hall that has separated.**

Bob Whitehall recommended that they choose the low bid as within the next few years there would need to be major renovations to City Hall and at that time the windows could be redesigned for size.

**Motion #8 Council Member Lalla Przespolewski moved and Council Member Tom Martin seconded that the City accept the bid from Eastside Glass to replace the window at City Hall and re-caulk the other windows to make them water tight.**

**ALL YEA. MOTION PASSED**

**6. Visitors/Last Minute Additions:** John Huselton Chamber of Commerce President stated that the Chamber of Commerce had discussed sponsoring a City Fun Run in the spring and would like to know if the City would be cooperative to maybe closing a couple of streets for this to take place. Possible streets are Entiat Way from the School to Olin Street down to Hwy 97A and then to the Link Bus stop below the Credit Union. Council members stated they would be willing to cooperate but would like more specific details. Mr. Huselton said at this point it is only in discussion but he would bring more information if the Chamber decided to go on with the idea.

**7. Executive Session: None**

**8. Adjournment: Mayor Keith Vradenburg:** with no further business before Council, Mayor adjourned the meeting at 8:30 PM.

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Keith Vradenburg, Mayor

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Karen M. Sweeney, CMC, City Clerk-Treasurer